



HOME FINANCING APPLICATION FORM

Save for Hajj ১৪৩৯ ১৪৪০ ১৪৪১

UNDER - HIRE PURCHASE SHIRKATUL MELK (HPSM) Mode
HFCL

New Relationship <input type="checkbox"/>
Existing Relationship <input type="checkbox"/>

2 Photo of
Principal
Applicant

Date: / / 20....

To
The Manager
 Principal Branch
 Hajj Finance Company Limited (HFCL)
 72, Dilkusha C/A, Dhaka-1000

Dear Sir,
 I/We request you to kindly sanction me/us an Investment/Financing facility of BDT..... (Taka.....) only on your usual terms and condition for Flat purchase / Construction / Renovation / Commercial Space / Floor / Other for my / our / own / company use. I/We furnish you the following particulars and bind myself / ourselves to furnish other information and to complete required formalities as and when asked for and to comply with the terms and condition: -

A. Personal Details

Applicant's Name			
Father's Name			
Mother's Name			
Profession			
Date of Birth		No Of Family Members	
Residential Status	<input type="checkbox"/> Resident	<input type="checkbox"/> Nonresident	Nationality
Marital Status	<input type="checkbox"/> Married <input type="checkbox"/> Never Married <input type="checkbox"/> Divorced		
Educational Qualification			
Present Address (Res.)			
Permanent Address			
Business/Office Address			
Phone Numbers		TIN	
Years of resident at present location			
Spouse Name			
Profession			
Other Identification	Passport No.		Validity DT
	Voter ID		Validity DT
	Driving License		Validity DT
Ownership of Car (if any):	<input type="checkbox"/> YES / <input type="checkbox"/> NO / <input type="checkbox"/> Parent's / <input type="checkbox"/> Relative's / <input type="checkbox"/> Lease / <input type="checkbox"/> Hire Purchase		
Other:			

Member of Club (If Any Please Give Details)	Name:	Membership No:	Address:
Accommodation Arrangement	<input type="checkbox"/> Rented / <input type="checkbox"/> Owned / <input type="checkbox"/> Family / <input type="checkbox"/> Government <input type="checkbox"/> Mortgaged / <input type="checkbox"/> Other		

B. Professional Information (For Service Holder)

Name of The Present Company			
Designation/Proprietor etc.			
Office Address			
Phone:	Fax:	E-mail:	
Reporting Officer's Name		Service Length	
Previous Organization's Name			
Designation/Proprietor etc.		Service Length	
Address			

C. Professional Information (For Self-employed/ Business Person)

Name of the Company		
Main Office Address		
Phone:	Fax:	E-mail:

Registered Office	Factory	Sales/Other Office
Contact person	Contact person	Contact person
Phone:	Phone:	Phone:
Fax:	Fax:	Fax:
Email:	Email:	Email:

Type of Business/Legal Form under which business operates:				
Proprietorship	Partnership	Pvt. Ltd.	Public Ltd.	Others
Nature of Business/Products				
Processing	Manufacturing	Trading	Services	Others

Position Held/ Designation	No of Years in Business
Years of business at Present Location	Yearly Turn Over

D. Clients Existing Liability with Banks and NBFIs (if any)

01.

Name of Bank & Financial Institution	
Type of Loan /Investment/ Financing	
Loan Status <input type="checkbox"/> Regular / <input type="checkbox"/> Overdue / <input type="checkbox"/> SMA / <input type="checkbox"/> Default / <input type="checkbox"/> Rescheduled	
Present Outstanding	Monthly Installment
Period	Date of Expiry

02.

Name of Bank & Financial Institution	
Type of Loan /Investment/ Financing	
Loan Status <input type="checkbox"/> Regular / <input type="checkbox"/> Overdue / <input type="checkbox"/> SMA / <input type="checkbox"/> Default / <input type="checkbox"/> Rescheduled	
Present Outstanding	Monthly Installment
Period	Date of Expiry

** If there exists any other loan/liability please mention (use separate sheet if requires)

E. Major Accounts Details

01.

Bank or NBFIs' Name	Branch
A/c No	Type of Account
Balance On Date	

02.

Bank or NBFIs' Name	Branch
A/c No	Type of Account
Balance On Date	

F. Credit Card Facility and Other Loan of the Applicants

Bank or NBFIs' Name	
Card No	Limit
Outstanding/Status	

Any Other Loan (Personal nature)

If any please explain:

G. Financial Information (For All)

Income	Principal Applicant	Expenses	Principal Applicant
Take Home Salary (Salaried person)		House Rent (If any)	
Business net Income (For Business person)		Provident Fund Cont ⁿ per month (For Salaried person)	
Spouse Income (if any)		Tax per Month (Salaried person)	
Rental Income (If any)		Household expenses	
Agricultural Income (if any)		Transportation/Conveyances	
Investment Income		Monthly installment for other loans (if any)/other debts	
Other Income (if any)		Other expenses per month	
Total Income		Total Expenditure	
Surpluses Income (Total Income - Total Expenses)			

H. About Investment under Home Financing (HPSM)**01.**

Purpose of finance		Mode of Investment	
Period of Investment (In month)		Gestation Period	
How installment to be paid/Mode of Repayment			

02. For Flat Purchase:

Address and Location of the Flat	
Value of the Flat	
Name of the Owner/Developer	
Address of the Owner/Developer	
Flat Area	
Garage facility included or not	
Amount of investment required from HFCL	
Date of handing over	
Whether the flat can be muted	

03. For construction on own land:

Purpose of the project	Personal Living/Commercial/Selling		
Location of the land which shall Constitute Primary security	Mouza		Municipal
	Khatian No		Holding No
	Dag No		Dist
Area of the land			

04. Covered area of the building to be constructed /purchased:

Floor No.	Area in sft.	Floor No.	Area in sft.
Ground Floor		3 rd Floor	
1 st Floor		4 th Floor	
2 nd Floor		5 th Floor	

05. Infrastructural facilities (Site map to be enclosed):

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06. Other Queries:

Whether No Objection Certificate of land has been taken from the competent authority	
Whether the plan of the building has been approved by the competent authority:	
Zone	
Whether the area of the land is flood affected zone	
Immediate construction is possible or not	
Whether there is any House Loan from HBFC or any other institution, if yes pls. detail	

07. **Ratio of Equity**

08.

a) **For flat purchase:**

Means of finance for	Total Tk.	HFCL's equity	Client's equity	Ratio HFCL: Client
Cost price of Flat				
Registration cost				
Other cost (if any)				

b) **For construction**

Sl.No	Means of finance for	Total(Tk.)	HFCL's equity	Client's equity	Percent
i)	Construction cost				
ii)	Land cost				
iii)	Existing construction cost (if any)				
iv)	Other cost (if any)				
Total:					

09. **Construction materials sought from the Bank: (Not applicable for flat purchase)**
(With supporting invoice/quotation)

Sl. No.	Items of construction materials	Quantity	Rate	Total purchasing cost	Total selling price

10. **Description of proposed security:**

a) Primary security (*value of asset to be financed*) : Tk.

b) Description of collateral security (*additional security*)

Sl.	Detail Description of Item	Minimum Market Value (Tk)	Owned by
1.			
2.			
Total collateral security value:			
Total security value (a+b):			

I. Reference of 2 Respectable Persons

a)

Name	
Introduction/Position	
Address	
Phone	

(b)

Name			
Introduction/Position			
Address			
Phone			

J. State the future prospect of your business in the next few years stating proper reasoning

K. Declaration by Principal Applicant

I/We do hereby declare that all the above information furnished by me in this application about the facts related to me and my humble guarantor(s) are true, complete and accurate and I/we have not willfully withheld or misappropriated any material facts in relation to the proposed Vehicle Financing under IWA.

I/We further state that, I have gone through the relevant rules and regulations of the Home financing under Hire Purchase Shirkatul Melk (HPSM) and agree to comply with the terms and condition.

Principal Applicant's Signature(s)

Name:

Date: