

TRADE FINANCING APPLICATION FORM

under BAI-MUAJJAL Mode

2 Photo of
Principal
Applicant

2 Photo of Co-
Applicant
(If applicable)

New Relationship ☐

Existing Relationship ☐

Date: / / 20....

To
The Manager

Hajj Finance Company Limited (HFCL)

Dear Sir,

I/We request you to kindly sanction me/us an Investment/Financing facility of BDT...../= (.....) only under mode on your usual terms and condition. I/We furnish you the following particulars and bind myself/ourselves to furnish other information and to complete required formalities as and when asked for and comply with the terms and condition.

A. PERSONAL DETAILS of the Proprietor:

| | | | |
|---------------------------------------|---|--|--|
| Applicant's Name | | | |
| Father's Name | | | |
| Mother's Name | | | |
| Date of Birth | | Nationality | |
| Marital Status | <input type="checkbox"/> Married | <input type="checkbox"/> Never married | <input type="checkbox"/> Divorced |
| Family Members | | Residential Status | <input type="checkbox"/> Resident <input type="checkbox"/> Nonresident |
| Years of resident at present location | | Phone Numbers | |
| Mobile | | Email | |
| Present Address (Res.) | | | |
| Permanent Address | | | |
| Educational Qualification | | | |
| Spouse Name | | Profession | |
| Accommodation Arrangement | <input type="checkbox"/> Rented/ <input type="checkbox"/> Owned/ <input type="checkbox"/> Family/ <input type="checkbox"/> Government/ <input type="checkbox"/> Mortgaged/ <input type="checkbox"/> Other | | |

Other Identification

| | | | | | |
|--------------|-------------|----------|-------------|-----------------|-------------|
| Passport No. | Validity DT | Voter ID | Validity DT | Driving License | Validity DT |
| | | | | | |

Member of Club: (If Any Please Give Details)

| | |
|----------------|--------------------|
| NAME: | MEMBERSHIP No..... |
| ADDRESS: | |

B. Professional Information (for Service Holder)

| | | | |
|------------------------------|--|---------------------------------------|---------------------|
| Name of The Present Company | | | |
| Designation | | Nature of Service | Temporary Permanent |
| Office Address | | | |
| Phone: | | Fax: | |
| Date of Joining | | Date of Joining in present Post/Place | |
| Reporting Officer's Name | | Service Length | |
| Previous Organization's Name | | | |
| Designation/Proprietor etc. | | Service Length | |
| Address | | | |

C. Professional Information for ☐ Self-employed / ☐ Business Person

| Registered Office | Factory | Sales/Other Office |
|-------------------|----------------|--------------------|
| | | |
| | | |
| | | |
| Contact person | Contact person | Contact person |
| | | |
| Phone: | Phone: | Phone: |
| Fax: | Fax: | Fax: |
| Email: | Email: | Email: |

Type of Business/Legal Form under which business operates:

| | | | | |
|----------------|-------------|-----------|-------------|--------|
| Proprietorship | Partnership | Pvt. Ltd. | Public Ltd. | Others |
|----------------|-------------|-----------|-------------|--------|

Nature of Business/Products

| | | | | |
|------------|---------------|---------|----------|--------|
| Processing | Manufacturing | Trading | Services | Others |
|------------|---------------|---------|----------|--------|

| | | | |
|---------------------------------------|--|-------------------------|--|
| Position Held/ Designation | | No of Years in Business | |
| Years of business at Present Location | | | |

D. CLIENTS EXISTING LIABILITY WITH BANKS AND NBFIS (IF ANY)

| Name of Bank & Financial Institution | Type of Loan/ Investment/ Financing | Limit | Loan Status (<input type="checkbox"/> Regular/ <input type="checkbox"/> Overdue/ <input type="checkbox"/> SMA/ <input type="checkbox"/> Default/ <input type="checkbox"/> Rescheduled) | Monthly Installment | Period | Present Outstanding | Date of Expiry |
|--------------------------------------|-------------------------------------|-------|--|---------------------|--------|---------------------|----------------|
| | | | | | | | |
| | | | | | | | |

** If there exists any other loan/liability please mention (use separate sheet if requires)

E. MAJOR ACCOUNTS DETAILS

| Bank or NBFIs' Name | Branch | A/c No | Type of Account | Balance On Date |
|---------------------|--------|--------|-----------------|-----------------|
| | | | | |
| | | | | |

F. CREDIT CARD FACILITY AND OTHER LOAN OF THE APPLICANTS

| Name of Bank or NBFIs | Card No. | Limit | Outstanding /Status | Balance On Date |
|-----------------------|----------|-------|---------------------|-----------------|
| | | | | |
| | | | | |

| | |
|----------------------------------|------------------------|
| Any Other Loan (Personal nature) | If any please explain: |
|----------------------------------|------------------------|

G. FINANCIAL INFORMATION (FOR ALL)

| Income | BDT. | Expenses | BDT. |
|---|------|--|------|
| Take Home Salary (For Salaried person) | | House Rent (If any) | |
| Business net Income (For Business person) | | Provident Fund Cont ⁿ per month (For Salaried person) | |
| Spouse Income (if any) | | Tax/Month (For Salaried person) | |
| Rental Income (If any) | | Household expenses | |
| Agricultural Income (if any) | | Transportation & Conveyances | |
| Investment Income | | Monthly installment for other loans (If any)/other debts | |
| Other Income (if any) | | Other expenses per month | |
| Total Income | | Total Expenditure | |
| Surpluses Income (Total Income - Total Expenses)= BDT. | | | |

H. ABOUT INVESTMENT UNDER**01. Description of goods to be purchased:**

| Name of the Item | Specification of the Item, (Size, design, model, origin etc.) | Quality of the item | Quantity |
|----------------------------------|--|------------------------------|---------------------------|
| | | | |
| Purchase Price per unit (Tk.) | Total Purchase Price (Tk.) | Sale Price Per Unit (Tk.) | Total Sale Price (Tk.) |
| | | | |

02. Name & description of the proposed assets to be acquired: (if imported)

| Description of Assets mentioning also whether New, Recondition or 2 nd Hand | Country of Origin | C & F Value in US\$ (cost in Tk.) | Total Landed Cost in Tk. |
|--|----------------------|---|-----------------------------|
| | | | |

03. Particulars of supplier/manufacturer of machinery (equipment/goods/commodity etc.)

| Type | Name and Address | Possible Delivery Date | Mode of delivery | Warranty (Yr) |
|--------------|------------------|---------------------------|---------------------|------------------|
| Supplier | | | | |
| Manufacturer | | | | |

04. Financing Information:

| | |
|---|---|
| Amount of Investment | |
| Purpose of purchasing the item | |
| Source of Repayment | |
| Due date of payment of sale price of the Item | |
| Schedule of paying sale price of HFCL | <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Half-yearly <input type="checkbox"/> Yearly |
| Proposed Gestation Period (if any) | |

05. Description of the proposed security:

| a) Primary security (value of asset to be financed) | | | |
|---|----------------------------|----------|----------------------------|
| b) Description of collateral security (additional security) | | | |
| Sl | Detail Description of Item | Owned by | Minimum Market Value (Tk.) |
| | | | |
| | | | |
| Total collateral security value | | | |
| Total security value (a+b): | | | |

I. REFERENCE OF 2 RESPECTABLE PERSONS

| 1 | | 2 | |
|---------------------------|--|---------------------------|--|
| Name | | Name | |
| Introduction/ Position | | Introduction/ Position | |
| Address | | Address | |
| Phone | | Phone | |

J. STATE THE FUTURE PROSPECT OF YOUR BUSINESS IN THE NEXT FEW YEARS STATING PROPER REASONING

| |
|--|
| <p>.....</p> <p>.....</p> <p>.....</p> |
|--|

K. DECLARATION BY PRINCIPAL APPLICANT

I/We do hereby declare that all the above information furnished by me/us in this application about the facts related to me/us and my humble guarantor(s) are true, complete and accurate and I/we have not willfully withheld or misappropriated any material facts in relation to the proposed Financing under Bai-Muajjal.

I/We further state that, I have gone through the relevant rules and regulations of the financing under Bai-Muajjal mode and agree to comply with the terms and conditions.

| | | | |
|---------------------------------------|--|--------------------------------|--|
| Principal Applicant's Signature(s) | | Co-Applicant's Signature(s) | |
| Name: _____ | | Name: _____ | |
| Date: ____/____/____ | | Date: ____/____/____ | |

PERSONAL NET WORTH STATEMENT (Applicant)

Name: Present Address :(Res.)
 S/O:
 Profession/Position:
 Age of Customer: Permanent Address:
 Marital Status:
 Gender: ☐ Male ☐ Female
 No. of Children: Business Address:

For the purpose of procuring and maintaining Investment/Financing form time to time in any form whatsoever with HFCL, the undersigned submit the following as being a true and accurate statement of his/her financial condition on the date mention herein and also agree that if any changes occurs, that on materiality reduces the means or ability of the undersigned to pay all climes or demand against him/her, the undersigned will immediately notify the bank. Unless the Bank is so notified it may continue to rely upon the statement herein given true and accurate.

Net Worth Statement as on

Liabilities

Assets

| Payable to Bank / FIs (Table -1) | Tk | Cash | Tk. |
|----------------------------------|----|---|-----|
| a) Secured | | a) In Hand | |
| b) Un secured | | b) With AM-HIFC | |
| Other Creditor | | C) With other Bank | |
| Unpaid Tax | | Investment | |
| Other Liabilities | | Government Securities | |
| | | Debtors | |
| | | Real Estate (Encumbered) (Table-2) | |
| | | Real Estate (Unencumbered) (Table-3) | |
| | | Cash Surrender Value of life policy | |
| | | Other (For details Attach) | |
| | | FDR/Saving Certificate | |
| Total Liability | | Total Assets | |

Client(s) Net Worth (Assets – Liability) = Tk...../=

(..... only)

Applicant's signature:

Date:

Table-1 , Payable to Bank/FIs

| Name and Address of the Bank & FIs | Date of Availing the Loan/Financing facility | Limit with Validity | Present Outstanding | Secured or Unsecured with maturity |
|------------------------------------|--|---------------------|---------------------|------------------------------------|
| | | | | |
| | | | | |

Table-2, Real Estate (Encumbered)

| Location and Tenure of Ownership | Area of land | Description & schedule of the property and Type of Building | Mortgage & Mortgaged amount | Market Price | | |
|----------------------------------|--------------|---|-----------------------------|--------------|----------|-------|
| | | | | Land | Building | Total |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Table – 3, Real Estate (Unencumbered)

| Location and Tenure of Ownership | Area of land | Description & schedule of the property and Type of Building | Market Price | | |
|----------------------------------|--------------|---|--------------|----------|-------|
| | | | Land | Building | Total |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Other Assets and Liability details:

| |
|--|
| |
|--|

* If required use separate/extra sheet

The undersigned certifies that the information furnished hereon and in the attached sheet (if used) is true and correct.

Applicant's Signature:

Date:

Name: